

# Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,  
Sgwâr Neuadd y Dref,  
LLANELLI,  
Sir Gaerfyrddin,  
SA15 3DD.



The Old Vicarage,  
Town Hall Square,  
LLANELLI,  
Carmarthenshire,  
SA15 3DD.

**Arfon Davies**, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352  
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk  
Gwefan/Website: www.llanellitowncouncil.gov.uk

*Eich Cyf:*  
*Your Ref:*

*Fy Nghyf*  
*My Ref:* TC/ATJ

*Dyddiad*  
*Date:* 29/09/22

## **TO: ALL MEMBERS OF LLANELLI TOWN COUNCIL**

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021, you are hereby summoned to attend the **MEETING** of **LLANELLI TOWN COUNCIL** to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **WEDNESDAY, 5<sup>TH</sup> OCTOBER 2022 at 6.30 p.m.**

Yours faithfully,

Handwritten signature of Arfon Davies in black ink.

Town Clerk

## **A G E N D A**

- To receive apologies for absence**
- To receive members' declaration of interest**

Declaration form for completion will be circulated at the start of the meeting.

- Public Participation**

To provide an opportunity for any members of the public in attendance to address Council or ask questions on any matters of concern in relation to agenda items (other than those proposed to be considered in private).

- Verification and Confirmation of Minutes**

To receive, confirm and verify Minutes of Proceedings as follows:-

		<u>Page Nos.</u>
Llanelli Town Council	7 <sup>th</sup> September 2022	80 – 84
Establishment Committee	26 <sup>th</sup> September 2022	85 - 87
Llanelly House Committee	26 <sup>th</sup> September 2022	88 - 89
Planning, Licensing and Consultation Committee	26 <sup>th</sup> September 2022	90 - 95
Building and Finance Committee	26 <sup>th</sup> September 2022	96 – 105

**5. Carmarthenshire County Council – Education Admission Forum Membership**

To consider the letter received from the Carmarthenshire County Council Head of Access to Education (copy herewith).

**6. Matters for Information**

- (1) Carmarthenshire County Council – Food survey.
- (2) Parc Howard Association – Minutes of meeting held on the 14<sup>th</sup> September 2022.
- (3) Tyisha Community Steering Group – Action log for the meeting held on the 22<sup>nd</sup> September 2022.
- (4) Carmarthenshire County Council – Cost of Living Collaboration Event, 26<sup>th</sup> October 2022.
- (5) Cymdeithas yr Iaith – Tynged yr Iaith Event, 15<sup>th</sup> October 2022.
- (6) Carmarthenshire Local Regeneration Partnership - Minutes of meeting held on 17<sup>th</sup> June 2022.
- (7) Llanelli and District Twinning Association – Minutes of Executive meeting held on the 12<sup>th</sup> September 2022.
- (8) Llanelli Town Council – Town Council Working Group – Minutes of meeting held on the 6<sup>th</sup> September 2022.
- (9) Llanelli Community Renewal Fund Project Steering Group – Minutes of meeting held on the 7<sup>th</sup> July 2022.
- (10) One Voice Wales - Minutes of the Larger Council’s Meeting held on the 20<sup>th</sup> April 2022.
- (11) Llanelli Task Force Sub Working Group – Minutes of meeting held on the 25<sup>th</sup> February 2022.  
(copies herewith).
- (12) Carmarthenshire County Council – Latest News.  
(copies previously circulated by email).

# Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,  
Sgwâr Neuadd y Dref,  
LLANELLI,  
Sir Gaerfyrddin,  
SA15 3DD.



The Old Vicarage,  
Town Hall Square,  
LLANELLI,  
Carmarthenshire,  
SA15 3DD.

*Arfon Davies, Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352  
Ffacs/Fax: (01554) 770376

Ebost/Email: [enquiries@llanellitowncouncil.gov.uk](mailto:enquiries@llanellitowncouncil.gov.uk)  
Gwefan/Website: [www.llanellitowncouncil.gov.uk](http://www.llanellitowncouncil.gov.uk)

*Eich Cyf:*  
*Your Ref:*

*Fy Nghyf*  
*My Ref: TC/ATJ*

*Dyddiad*  
*Date: 29/09/22*

## **AT: BOB AELOD O GYNGOR TREF LLANELLI**

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chi i **GYFARFOD CYNGOR TREF LLANELLI** i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI DDYDD MERCHER, 5<sup>ED</sup> HYDREF 2022 am 6.30 o'r gloch.**

Yn gywir,

Clerc y Dref

## **A G E N D A**

### **1. I dderbyn vmddiheuriadau am absenoldeb**

### **2. I dderbyn datganiadau buddiant yr aelodau**

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

### **3. Cyfranogiad y Cyhoedd**

I rhoi cyfle i unrhyw aelod o'r cyhoedd sy'n bresennol annerch y Cyngor neu ofyn cwestiynau ar unrhyw faterion sy'n codi pryder mewn perthynas ag eitemau ar yr agenda (ac eithrio'r rhai y bwriedir eu hystyried yn breifat).

### **4. Dilysu a Chadarnhau Cofnodion**

I dderbyn, cadarnhau a dilysu Cofnodion y Cyfarfodydd canlynol:-

		<u>Rhif Tud.</u>
Cyngor Tref Llanelli	7 <sup>fed</sup> Medi 2022	80 - 84
Pwyllgor Staffio	26 <sup>ain</sup> Medi 2022	85 - 87
Pwyllgor Plas Llanelly	26 <sup>ain</sup> Medi 2022	88 - 89
Pwyllgor Cynllunio, Trwyddedu ac Ymgynghori	26 <sup>ain</sup> Medi 2022	90 - 95
Pwyllgor Adeiladu a Chyllid	26 <sup>ain</sup> Medi 2022	96 - 105

**5. Cyngor Sir Caerfyrddin – Aelodaeth o'r Fforwm Derbyn i Addysg**

Ystyried y llythyr a dderbyniwyd oddi wrth Bennaeth Mynediad i Addysg Cyngor Sir Caerfyrddin (copi'n amgaeedig).

**6. Materion er Gwybodaeth**

- (1) Cyngor Sir Caerfyrddin – Holiadur bwyd.
- (2) Cymdeithas Parc Howard – Cofnodion y cyfarfod a gynhaliwyd ar 14eg Medi 2022.
- (3) Grŵp Llywio Cymunedol Tyisha – Cofnod gweithredu ar gyfer y cyfarfod gynhaliwyd ar 22ain Medi 2022.
- (4) Cyngor Sir Caerfyrddin – Digwyddiad Cydweithio Costau Byw, 26ain Hydref 2022.
- (5) Cymdeithas yr Iaith – Digwyddiad Tynged yr Iaith, 15fed Hydref 2022.
- (6) Partneriaeth Adfywio Leol Sir Gaerfyrddin - Cofnodion y cyfarfod a gynhaliwyd ar 17eg Mehefin 2022.
- (7) Cymdeithas Gefeillio Llanelli a'r Cylch – Cofnodion cyfarfod y Pwyllgor Gwaith a gynhaliwyd ar 12fed Medi 2022.
- (8) Cyngor Tref Llanelli – Gweithgor Cyngor Tref – Cofnodion y cyfarfod a gynhaliwyd ar 6<sup>ed</sup> Medi 2022.
- (9) Grŵp Llywio Prosiect Cronfa Adnewyddu Cymunedol Llanelli – Cofnodion y cyfarfod a gynhaliwyd ar 7<sup>fed</sup> Gorffennaf 2022.
- (10) Un Llais Cymru - Cofnodion Cyfarfod y Cyngor Mwy a gynhaliwyd o bell ddydd 20fed Ebrill 2022.
- (11) Is-weithgor Tasglu Llanelli – Cofnodion y cyfarfod a gynhaliwyd ar 25ain Chwefror 2022.  
(copi'n amgaeedig).
- (12) Cyngor Sir Caerfyrddin – Newyddion Diweddaraf.  
(copiau a ddosbarthwyd yn flaenrol trwy e-bost).





Eich cof / Your ref:

Gofynnwch am / Please ask for: Sue

John

Ffôn / My ref:

Llinell Uniongyrchol / Direct Line: 01267 246427

Dyddiad / Date: Medi/September 2022

E-bost / E-mail:

SJohn@sirgar.gov.uk

SJohn@carmarthenshire.gov.uk

Annwyl Glerc Cyngor Tref a Chymuned/ Dear Clerk of Town & Community Council

**AELODAETH Y FFORWM DERBYN/ADMISSION FORUM MEMBERSHIP**

Yn unol â gofynion y Côt Derbyn i Ysgolion (005/2013) a Rheoliadau Addysg (Fforymau Derbyn) (Cymru) 2003, mae aelodaeth y Fforwm Derbyn yn cael ei hadolygu. Rydym am benodi dau gynrychiolydd o'r Gymuned i fod yn rhan o Fforwm Derbyn Sir Gaerfyrddin.

Mae gan y Fforwm Derbyn rôl allweddol o ran sicrhau system dderbyniadau deg sydd heb fod yn rhoi unrhyw blentyn o dan anfantais ac sy'n syml ac yn hawdd i rieni ei deall. Mae'r Fforwm Derbyn yn gyfrifol am fonitro cydymffurfiaeth â'r Côt Derbyn i Ysgolion sydd gan Lywodraeth Cymru.

Os oes gennych ddiddordeb mewn bod yn rhan o Fforwm Derbyn Sir Gaerfyrddin, anfonwch e-bost at [SJohn@carmarthenshire.gov.uk](mailto:SJohn@carmarthenshire.gov.uk) gydag enw a chyfeiriad eich enwebiadau gyda chrynodedd byr yn esbonio pam rydych am gael eich ystyried (dim mwy na 100 o eiriau) erbyn 28 o Hydref 2022.

In line with the requirements of the School Admissions Code (005/2013) and the Education (Admission Forums) (Wales) Regulations 2003 the membership of the Admissions Forum is being reviewed. We are looking to appoint two Community representatives to sit on Carmarthenshire's Admission Forum.

The Admissions Forum has a key role in ensuring a fair admissions system that does not disadvantage one child compared with another and is straightforward and easy for parents to understand. The Admissions Forum is responsible for monitoring compliance with the Welsh Government Schools Admission Code.

If you are interested in being part of Carmarthenshire's Admission Forum, please email [SJohn@carmarthenshire.gov.uk](mailto:SJohn@carmarthenshire.gov.uk) with the name and address of your nominations with a short summary explaining why you wish to be considered (maximum of 100 words) by 28<sup>th</sup> October 2022.

Yn gywir/Yours sincerely,

Pennaeth Mynediad i Addysg/Head of Access to Education

**Simon Davies, BA (Hons), PGCert**

Pennaeth Mynediad i Addysg, Adran Addysg a Phlant, Adeliad 2,

Parc Dewi Sant, Heol Ffynnon Job, Caerfyrddin, Sir Gaerfyrddin SA31 3HB

Head of Access to Education, Department for Education & Children, Building 2,

St David's Park, Job's Well Road, Carmarthen, Carmarthenshire SA31 3HB



BUDDSODDHWYR | INVESTORS  
MEWN POBL | IN PEOPLE

Mae croeso i chi gysylltu â mi yn y Gymraeg neu'r Saesneg

You are welcome to contact me in Welsh or English

## **AGENDA ITEM 6**

**From:** Llinos Evans (Policy) <LlinEvans@carmarthenshire.gov.uk>

**Sent:** 20 September 2022 18:19

**Subject:** Holiadur Bwyd - Food Survey

### **Neges ar ran Augusta Lewis / Message on behalf of Augusta Lewis**

Annwyl Glerc,

Gyda'r argyfwng costau byw yn dechrau brathu, mae Rhwydwaith Bwyd Sir Gaerfyrddin, yn ogystal â'n partneriaeth fwyd strategol aml-randdeiliaid - Bwyd Sir Gâr Food, yn ymwybodol iawn y bydd llawer mwy o bobl yn cael eu gwthio i dlodi bwyd y gaeaf hwn. Mae'n bwysig i ni fapio'r hyn sy'n digwydd ar draws y sir, er mwyn creu darlun o'r ffordd orau i ni gyfeirio cymorth ac adnoddau. Yn ogystal, rydym yn awyddus yn ein cynlluniau tymor hwy i ddatblygu strategaethau a chynlluniau gweithredu sy'n adlewyrchu nodweddion unigryw ein sir gyda'r nod o feithrin system fwyd leol sy'n gefnogol i'r economi leol, hinsawdd sefydlog ac adferiad byd natur, yn ogystal â mynediad teg i fwyd iach i bawb ar draws y sir.

Er mwyn ein galluogi i fod yn wirioneddol ymatebol i'r hyn sy'n digwydd ar lawr gwlad, mae arnom angen eich help. A fyddech cystal â chwblhau ein harolwg deg munud i rannu eich gwybodaeth, eich barn a'ch dealltwriaeth o'r hyn sy'n digwydd yn eich ardal. Yn ogystal, os hoffech drafod materion lleol ymhellach, mae croeso i chi gysylltu â ni.

Diolch yn fawr!

### **[Holiadur Bwyd / Food survey](#)**

With the cost-of-living crisis starting to bite, Carmarthenshire Food Network, as well as our multi-stakeholder strategic food partnership- Bwyd Sir Gâr Food, are acutely aware that many more people will be pushed into food poverty this winter. It is important for us to map what is happening across the county, to build up a picture of how we can best direct support and resources.

In addition, we are keen in our longer-term plans to develop strategies and action plans that reflect the unique characteristics of our county with the aim of fostering a localised food system that is supportive of the local economy, a stable climate and nature recovery, as well as equitable access to healthy food for all across the county.

To enable us to be truly responsive to what is happening on the ground, we need your help. Please could you complete our ten-minute survey to share your knowledge, views and understanding of what is happening in your area.

In addition, if you would like to discuss local issues further, please do get in touch.

Many thanks!

Augusta Lewis (Cydylynydd Bwyd Cynaliadwy, Sir Gaerfyrddin / Sustainable Food Coordinator, Carmarthenshire).

[augusta@farmgarden.org.uk](mailto:augusta@farmgarden.org.uk)

Dysgwch mwy drwy / Find out more at:

<https://cavs.org.uk/engagement/third-sector-networks/carmarthenshire-food-network/>

<https://www.sustainablefoodplaces.org/members/carmarthenshire/>

**Llinos Evans** 

Rheolwr Polisi a Chynnwys / Policy & Involvement Manager

Is-adran TGCh a Pholisi Corfforaethol / ICT & Corporate Policy Division

**Minutes of the Parc Howard Association meeting Wednesday 14<sup>th</sup> September at Llanerch Hall**

**Present;**

Alison Jenkins, Lyn Bannister, Susanne Thomas, Anastasia Griffiths, Angela James, Peter Davies, Andrew Bragoli, John Jenkins, Eldon Phillips, Sallyann Gimblett, Sarah Evans

**Apologies;**

Liz Purcell, Mike Gomer, Teresa Baldwin, Fred Hughes.

Eldon started the meeting with a minute of silence in remembrance of the Queen.

**Matters arising from the previous meeting.**

We started with the election of new officers.

The results are as follows;

Eldon – chair

Sallyann – vice chair

Alison Jenkins – secretary

Anastasia – treasurer

Liz – media

Susanne – events.

None of the positions were contested

Peter and Angela raised concerns over the way that the announcement of new officials was made following our previous meeting, and asked for more clarity and transparency the process in future. Eldon accepted the concerns, and asked that we now come together to work in harmony in the future.

There was complete agreement that future meetings will be for the whole committee. It was felt that management only meetings were not inclusive.

Suggestion to move the meetings to a Tuesday if possible as this appears to suit more people. Alison to make enquiries



## **Reports from officers;**

### Secretary

A letter and a cheque for £25 has been received from the Town Mayor, Philip Warlow in thanks for the events held over the summer months.

We have also received a donation from Catrina Waldren of £100 to be spent for the benefit of the gardeners.

### Treasurer

Financial report was read out. We have a balance remaining in the Lottery Funding which we have to use by the end of March. We have more left than anticipated as two of the events planned for the summer had to be cancelled.

### Events

Explanation given on the cancellation of the two summer musical events. Otherside was unable to use the electrical supply installed behind the mansion house as it was the incorrect strength to support use and the Ukulele's postponed as a mark of respect due to the death of the Queen.

Susanne suggested using some of the money left to buy a Tree for the Jubilee Year. All agreed this was a lovely idea and we should be able to buy a substantial specimen with the funds available.

Susanne has not had many responses for the dinner planned at the Diplomat Hotel. Decided to cancel this and have a more informal curry on 21<sup>st</sup> October. Eldon will look into this.

Suggestions about having a float in the Christmas Carnival, thought this was a lovely idea but a huge amount of work with only 8 weeks left. Maybe consider next year.

### Gardening Team

A long discussion took place on the pond area. We need clarification of what the council staff are supposed to be doing with regard to feeding and cleaning in the area. A list of concerns to be made and raised, hopefully with a meeting with Gary Baxter. Concerns raised about the amount of water constantly being lost through leaks. The water in the pond was being topped up throughout the day during a time of drought when people were being asked to conserve their use of domestic water. Surely more cost effective and environmentally friendly to fix the problem. Point to be raised at the next Collaboration Group meeting.

Angela provided a summary of the number of hours worked by the volunteer gardeners which was impressive for example 197 hours in April, 232 in May and 150 in July. A huge effort by all concerned. Agreed to send out a copy of these minutes to volunteers as they need to be more included in the process.

The polytunnel is being worked on and another door being made to try and increase ventilation. It is hoped to get the schoolchildren back for a few times before the winter. Anyone available to help would be welcome.

All agreed that there are areas in the parc that are sadly lacking any colour or structure and need a re think. The budget is available to spend and anyone can put forward ideas. Peter agreed to start pricing shrubs/ trees to plant, bearing in mind that small specimens would be lost in the space and larger ones are obviously more expensive.

#### **Any other business**

A brief discussion on the future plans for the museum and café area. The first stage of the refurbishment is the roof, wiring and structure. Re opening the café area is in phase 2. No plans on the bandstand as yet. John explained that the whole of the parc is Grade 2 listed so this includes the main building, bandstand, gates and fencing. There is no way we could get the bandstand off the listed schedule to attempt a more economical restoration.

Meeting closed after 7.30 as we over ran

Tyisha Community Steering Group – Action log

07/07/2022			
No.	Action	Responsible	Update
<b>Police and Crime</b>			
1.	<ul style="list-style-type: none"> <li>Crime figures for Tyisha- June 224 calls, slight drop- 303 and 228 previous 2 months. Predominantly calls for welfare and personal safety.</li> <li>7 reported thefts for area – quite low. Possibly a sign that Safer Streets is working.</li> <li>High demand areas- Station Road falls part of neighbourhood policing patrol plan for foreseeable.</li> <li>Frequent location Murray Street- one of locations on street causing a bit of demand – serving a Community Protection Notice on one of residents. Final stages to get closure notice on property too.</li> <li>Pen y Rhos schools still an attraction for youths- particularly this weekend. S Jones has sent footage of youths and have identified 2 youths- will be doing follow up engagement.</li> <li>MAVIS (Multi Agency Vulnerability Investigation System), a problem-solving system for PCSOs, have a few ongoing cases in Prendergast Street – and Ralph Terrace.</li> <li>Looking to put in place community protection notice and one person is in the process of a criminal behaviour order. This means a notice on a person with information on what they have been doing, the effect on community and what they're not allowed to do in future. If they breach one of those, they can be taken to court.</li> <li>Staff changes- Lee Brookes PCSO in Tyisha – is training up as PC and Carys Irving- progressed to SWP Police. Morgan Edwards new PCSO still in Tyisha, Elan Williams is new and being trained by Dan Brown. Lauren Parson's returning from maternity leave this week.</li> <li>PSPO- key focus during dryer months – updated on monthly basis. 53 seizure of alcohol and only a small amount from Tyisha area, no seizures.</li> <li>Officers on ground receiving intel from community, which led to a drug warrant seizure across the border that was destined for Llanelli.</li> <li>Seizure of drugs from 1 property in Tyisha and 2 on the border of ward.</li> <li>There are approximately 1300 crime prevention kit hands outs from Safer Streets.</li> </ul>		For info

	<ul style="list-style-type: none"> <li>All: ideas welcome on how to utilise kits going forward – they are property marking kits.</li> <li>Funding secured for crime prevention kits (includes personal attack alarms) focusing on violence against women and girls. All ideas welcome from panel for engagement opportunities.</li> <li>ASB week 18th July- variety of events specific to Tyisha.</li> <li>Morgan linking in with Tyisha Environmental Health Practitioner re-fly tipping and Community Wardens re-ASB. Ann street Park being looked at as well.</li> <li>Paolo Piana -The Community Partnership has a drop in centre every Tuesday- welcome to drop in and discuss/hand out kits available.</li> <li>Drugs 242 stop searches in Llanelli alone- significant increase from before.</li> </ul>		
<b>Housing and Regeneration</b>			
2.	<ul style="list-style-type: none"> <li>Demolition of Ty's completed in May, there is a timelapse video of the demolition – some snagging issues at demolition site – positive feedback from neighbours and no complaints made.</li> <li>Early market engagement process began in the run up to Christmas (re development of Ty's area). Discussions taking place with parties who submitted proposals and internally discussing with procurement and Welsh Water and NRW to finalise constraints.</li> <li>After summer view to provide a more formal pack for developer engagement and hoping to select partner later this year/early next year.</li> <li>Finalising the levelling up bid- hope to establish a cycle route from CSP to the town centre. Also, a new development, opposite the train station to link to the development of ty's to encourage footfall in town centre and station. Also looking to recreate south car park area of station in a bid, not yet to be submitted.</li> <li>Close to emptying the CSP flats – may look to refurbish/redevelop dependent upon discussions next month. Able to visualise greenery later stage and JF update Marie Turke with info on what will happen to the established trees at the end of car park.</li> <li>Transport consultants have been involved</li> <li>Goods Shed no longer part of Levelling up bid –aims to include a health and wellbeing hub linking the station to town centre and another proposal within town centre. Also the 2 schools are part of that consultation.</li> <li>JF to liaise with Delyth Jones regarding contacts on how Levelling up will link in with wider projects of Llanelli (hub based in town centre and Ffwrnes already).</li> </ul>		For info

	<ul style="list-style-type: none"> <li>S Jones to link in with Ben Ashton and police re- issues reported to NPT about Ann Street being a hot spot area. Also link in with waste re fly tipping and waste crime.</li> <li>Make sure all leaflets/coms have accurate information on.</li> <li>Arfon to discuss with JF this afternoon re- projects for upcoming meeting.</li> </ul>		
<b>Environment and Transport</b>			
3.	<ul style="list-style-type: none"> <li>Since July, 2020 Cwm Environment have collected additional black and blue bags in Tyisha, totalling a sum of £200,000 in costs.</li> <li>Exit strategy- consideration on how to remove this service.</li> <li>May launched a nappy waste collection service. Fortnightly collection of nappies for anyone in Carmarthenshire.</li> <li>In November, - recycling collections will be moving to weekly. The black bags and glass collection service will be 3 weekly, which will be challenge for Tyisha. Additional 6 advisors and 4 wardens will be supporting through service change- engaging and enforcing for those not adhering to collection policies.</li> <li>Funding approved for pilot scheme of wheeled bins</li> <li>Reviewing the use of back lanes and local environmental quality issues–littering and fly tipping. Possibly move to front door collection.</li> <li>The waste monitoring exercise saw significant contamination of recycling bags and excess waste.</li> <li>From the skip survey, it was highlighted that access to HWRC was they key concern. Looking to review barrier moving forward.</li> <li>Additionally, reviewing of bulky waste collection- as the survey highlighted barriers for residents having to move bulky waste to the kerb side.</li> <li>Increased patrols at Tyisha ward and responding to demand- still significant issue of fly tipping.</li> <li>In line with waste strategy, the 3-week black bag and glass bottles, will have a 'zoned approach'. Blue bags will remain staggered, but black bags and bottles will be collected on one day for whole of Tyisha. A day after, the cleansing team will sweep and follow the collection route. This should reduce issue in back lanes, from black bags being split and other issues environmental quality issues.</li> <li>Landlord engagement- will be informing landlords and their tenants on importance of adhering to collection policies.</li> </ul>		For info

	<ul style="list-style-type: none"> <li>Historically, there was approximately 15% contamination of blue bags across Carmarthenshire, this has now doubled to 30%. Specifically, the blue bag scheme not being utilised as recycling. The waste team are noting down properties such as these and following up with a letter, then an engagement visit and finally enforcement action.</li> </ul>		
<b>Children, Families and Communities</b>			
4.	<ul style="list-style-type: none"> <li>Looking at data affecting Tyisha - early years and childhood obesity, child poverty, and maternal smoking.</li> <li>Cooking on a budget in September – all partners keen to get involved</li> <li>Visited a community Hub in Cardiff–focusing on <u>16-17 year olds</u> Not in Education Employment or Training (NEETs). Produced an action plan and going to discuss with partners to support similar kind of work.</li> <li>Beat the Street campaign will start in September and aims to get children and families fitter. A game which will be on an app, that encourages walking across Llanelli and the highest points scorers will win cash equivalent prizes.</li> </ul>		For info
<b>Tyisha Team Updates</b>			
5.	<ul style="list-style-type: none"> <li>Presentation Tyisha Team</li> </ul>		For info
<b>Partner updates</b>			
6.	<ul style="list-style-type: none"> <li>Paolo-Llanelli community partnership event next week. Also securing a 'connecting to nature' lottery fund scheme to encourage all people to feel comfortable using green spaces.</li> </ul>		



## To: Town & Community Councils: Well-being of Future Generations Liaison Forum

Message on behalf of Cllr. Darren Price, Leader of Carmarthenshire County Council and Cllr. Linda Evans Deputy Leader and Cabinet Member with responsibility for Tackling Poverty.

### **Cymorth costau byw**

Help. Cefnogaeth. Cyngor.

### **Cost of Living Support**

Help. Support. Advice



#### Digwyddiad Costau Byw ar y Cyd

**26 Hydref 2022**  
**9.15am-1.30pm**  
**Y Ffwrnes, Llanelli**

Mae'r argyfwng costau byw, prisiau ynni cynyddol, a thrafferthion o ran y gadwyn gyflenwi yn rhoi pwysau ariannol sylweddol ar drigolion Sir Gâr. Rydym fel Cyngor yn gwneud popeth yn ein gallu i gydlynu a darparu cymorth lle bo modd, ond rydym eisiau deall beth arall sydd angen ei wneud ar lefel leol i gefnogi'r rheiny sy'n cael eu taro galetaf gan yr argyfwng costau byw.

Hoffem i'n partneriaid a'n rhanddeiliaid lleol ymuno â ni a rhannu eu gwybodaeth, eu dealltwriaeth, a'u harferion gorau fel y gallwn weithio tuag at ddarparu pecyn cymorth aml-asiantaeth ar gyfer aelwydydd sydd mewn sefyllfa fregus.

#### Cost of Living Collaboration Event

**26 October 2022**  
**9.15am-1.30pm**  
**Y Ffwrnes, Llanelli**

Our residents are facing a cost-of-living crisis, rising energy prices, and supply chain disruptions are putting significant financial pressure on the residents of Carmarthenshire. The Council is doing all we can to co-ordinate and provide support where possible but we want to understand what else needs to be done at a local level to support those being hit hardest by the cost-of-living crisis.

We would like our local partners and stakeholders to join us and share their information, understanding and best practice so that we can work towards providing a truly multi-agency support package for vulnerable households.

### **Cofrestwch eich presenoldeb** **Digwyddiad Costau Byw 2022**

**Bydd rhagor o wybodaeth am y digwyddiad yn dilyn yn yr wythnosau nesaf.**

### **Please register your** **attendance** **Cost of Living Event 2022**

**Further event information will follow over the next few weeks.**

Mae rhanbarth Caerfyrddin Cymdeithas yr Iaith yn eich gwahodd chi i:

**Fforwm Agored Tynged yr Iaith Sir Gâr '22  
Addysg yw'r Allwedd**

**10-12 dydd Sadwrn 15 Hydref  
Llyfrgell Caerfyrddin**

**Fforwm Agored  
Tynged yr Iaith Sir Gâr '22  
ADDYSG YW'R ALLWEDD  
10.00-12.00 Sadwrn 15 Hydref  
Llyfrgell Caerfyrddin**



Cyfle i holi:

Cyng Darren Price (arweinydd y Cyngor),

Cyng Glynog Davies (Portffolio Addysg a'r Gymraeg) a  
swyddogion y Cyngor

**Fate of the Language in Carmarthenshire '22 - Education, Education,  
Education**

**10-12 Saturday 15 October  
Carmarthen Library**

*The event will be held in Welsh, translation can be arranged but please let us know before hand if you will need translation.*

**An opportunity to ask questions to:**

CLlr Darren Price (Leader of Carmarthenshire Council),

CLlr Glynog Davies (Education and Welsh language portfolio holder) a  
Council officers

**An opportunity to discuss:**

- The Modernising Education Programme
- A Welsh Education Continuum
- Welsh education for living and working in Carmarthenshire

The Forum will be opened by Calum Higgins, Ammanford Town Councillor , and former Vice-Chair of Carmarthenshire County Council's Census Working Group.

**Forum schedule:**

09.30 - Welcome and tea/coffee

10.00 - Forum opens

10.05 - Presentations on the 3 topics by Cymdeithas yr Iaith

10.35 - Response from CLlr Glynog Davies on behalf of Carmarthenshire Council's Education Department

10.45 - Questions from the floor

11.00 - Workshops: an opportunity to discuss and ask questions about a specific topic

11.30 - Report back from the workshops

11.45 - CLlr Darren Price's response (Council Leader)

11.55 - The way forward and closing remarks

For more details or to let us know that you will be present: [bethan@cymdeithas.cymru](mailto:bethan@cymdeithas.cymru)

**Carmarthenshire Local Regeneration Partnership**  
**Minutes of meeting held on**  
**17<sup>th</sup> June, 2022 via TEAMS**

<b>AGENDA ITEM</b>	<b>KEY POINTS AND AGREED ACTIONS</b>	<b>ACTION</b>	<b>ACTION BY WHOM</b>
1	<p><b>Attendees:</b>  Cllr Gareth John, Jason Jones, Helen Morgan, Andrew Cornish, Angharad Harding, Mike Bryan, John Nash, David Darkin, David Madge, Dewi Snelson, Osian Evans, Gary Clifford, George Reid, Nia Griffith MP, Aled Hughes, Suan John, Kevin Harrington, Laurence Wood, Mandy Jenkins, Marie Mitchell, Nigel Short, Owain Jones, Rebeca Phillips, Rob Basini, Sarah Kelley, Simon Wright, Joyce Watson MS, Adam Price MS, Owain Grant, Jayne Pritchard, Jonathan Hancock, Rhian Phillips</p> <p><b>Apologies.</b>  Cllr Darren Price, Wendy Walters, Jonathan Edwards MP, Lee Waters MS, Simon Hart MP, Eluned Morgan MS, Jane Dodds MS, Alex Shufflebottom, Cefin Campbell MS, Barry Liles, Jonathan Lewis, Kevin Davies.</p>		
2	<p><b>Introduction by the Chair- Cllr Gareth John.</b>  Chair welcomed everyone to the inaugural meeting of the Local Regeneration Partnership meeting and provided an overview of the purpose of the group which was to act as the Local Project Board for the Shared Prosperity Fund and other strategic funding opportunities for the County.</p>		
3	<p><b>Appointment of Vice-Chair.</b></p> <p>To be confirmed at the next meeting.</p>		
4	<p><b>Terms of Reference.</b>  JJ ran through the Terms of Reference (ToR) for the group.  It was noted that the membership of the group included representation from the public, private, and third sector.  UK and WG Ministers will act in a consultative role and will not have any voting powers within the Local Partnership Group.</p> <p>The Authority's Bureau team will provide the secretariat for these meetings and support moving forward.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>- <b>Members endorsed Cllr Gareth John's position as Chair.</b></li> </ul>		

	<ul style="list-style-type: none"> <li>- <b>Members approved the Terms of Reference</b></li> </ul>		
5	<p><b>Update on the position of the Shared Prosperity Fund (SPF).</b></p> <p>HM presented to members the key points of the Shared Prosperity Fund:</p> <ul style="list-style-type: none"> <li>- SPF is part of the UK Government’s Levelling up agenda</li> <li>- Funding allocated per place over 3 financial years (2022-2025).</li> <li>- For Carmarthenshire, total allocation of £38m of which £32M core SPF and £6.6M for Multiply (adult numeracy projects)</li> <li>- CCC will act as the lead body for Carmarthenshire</li> <li>- Mix of capital and revenue funding with a minimum spend on capital.</li> <li>- SPF will focus on 3 Priority areas: Community and Place, Supporting Local Business, and People and Skills</li> <li>- Focus of the fund is on meeting local needs</li> <li>- In order to draw down the funding, a regional investment plan must be submitted to UK Government by the 1<sup>st</sup> of August which will cover the Swansea Bay area</li> <li>- Work has commenced in developing a local plan which will feed into wider regional plan.</li> <li>- Local Authorities across the region have been meeting weekly to start preparing</li> </ul> <p>It was questioned why there is such a difference in spend between Years 1 to Year 3.</p> <p>It was noted that this provided an opportunity to develop projects/feasibility studies. The spend will be ramped up as projects develop. Projects must be delivered by 31<sup>st</sup> March 2025.</p> <p>Whether the allocation received is less than what the County would have received under the EU funds was queried.</p> <p>It was noted that it was difficult to compare as a significant amount of EU funding was committed to national projects.</p> <p>Interaction with the Corporate Joint Committee was questioned. It was noted that whilst there have been some technical issues relating to VAT, these issues have since been addressed.</p> <p>Clarification was sought as to how partner projects can link into the SPF.</p> <p>It was confirmed that the development of the Regional Plan was the initial stage of the process. Once the plan has been submitted, further detail will be worked up on how stakeholders can access the</p>		



	<p>funding.</p> <p>It was suggested that as well as numeracy skills there was a need to focus on digital and literacy skills also. This was noted.</p>		
6	<p><b>Feedback on the consultation</b></p> <p>HM presented the results from the online public consultation, the purpose of which was to seek stakeholder views on priority interventions to be included within the local investment plan. For each of the 3 priority areas, consultees were invited to rank the UK Government interventions in priority order. Over 200 stakeholders had been invited to respond to the consultation. 50 were returned.</p> <p>The top 10 responses per priority were shared as part of the meeting and members' views were sought.</p> <p>Communities and Place</p> <p>How the Welsh language would be included. It was confirmed that this would form a golden thread throughout the investment plan.</p> <p>Supporting Business</p> <p>Businesses need more skilled workers.</p> <p>Procurement and supply chain are key issues that need to be considered including regional representation within national supply chains.</p> <p>Process to bid for funding needs to take into consideration businesses time and capacity to bid for funding</p> <p>People and Skills</p> <p>It was questioned how we ensure equality of skills required. It was confirmed that this would run through all aspects of delivery.</p> <p>Clarification was sought as to how Partners could engage on specific project proposals. It was noted that this will be done at project design stage.</p> <p>It was questioned whether any socio/economic analysis had been undertaken. It was confirmed that the local investment plan will draw upon a number of recently produced local strategic plans such as the Carmarthenshire Recovery Plan, South West Wales Economic Delivery Plan and Carmarthenshire innovation strategy amongst others.</p> <p>Whether there was scope to deliver projects outside of the South West region was highlighted. It was confirmed that this was possible but still need to work out the detail.</p>	OG to distribute full consultation results and copy of presentation.	

	<p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>- <b>General consensus reached on the key interventions identified</b></li> </ul>		
7.	<p><b>Date of next meeting.</b>  Chair noted that there will be a regional event to be held in July. Members were encouraged to attend. It was noted that the draft Local Investment Plan will be shared with the group prior to the regional event.</p>	<p>Details of the regional event to be circulated to members once confirmed.</p>	

## **Twinning Executive Meeting 12/09/22 6pm**

Present: Paolo Piana, Eleanor Bozkurt, Andrew Bragoli, Joshua John, Joanna Drozdek, Eirwen Stephens, Eldon Phillips, Gavin Heyes, Jordan Elliott, Arfon Davies  
Apologies for absence for Delyth as she has been very unwell. The Twinning Association send her our very best wishes for a speedy recovery.

The committee took a moment to mark the passing of HM Queen Elizabeth II with some moving words by Eldon and Paolo and a minute of silence.

We have received kind words and comments from our friends in Agen regarding the passing of the Queen.

### 30th Anniversary celebrations

Celebrations are being planned in Agen at the moment. In July 1989 the Twinning agreement between Llanelli and Agen was signed in Llanelli and we celebrated the 30th anniversary here in 2019 when the Mayor of Agen visited us. The agreement was ratified in 1990 in Agen and we were intending to go to Agen in 2020 to celebrate but that was not possible due to the Coronavirus. The opportunity will arise now to celebrate the 30th anniversary of the ratification.

Paolo, Gavin, Tonia & Eleanor went to Agen this August on a personal trip. Whilst we were there we were given the invitation to the anniversary celebration and this has now been officially sent to our Town Council as well. The event dates are 6th October - 10th October 2022.

The invitation has been extended to a delegation of six people. This will be made up of four members from the Town Council and two from the Twinning Association. The proposed delegation will be our Mayor, Councillor Jordan Elliot (Councillor in charge of Twinning), Arfon Davies & Councillor Jan Williams. From our Twinning Association it will be Paolo our Chair and Eldon our Vice Chair.

Our delegation will be invited to the opening of the new rugby stand in Agen which is an exciting opportunity. £250 is available from our budget for people who are going to Agen on official business. It would be advisable to get the group of 6 together to brief on what to expect on the trip, formalities etc.

In 2019 there was a consensus that Twinning should have an emphasis on activities for young people. To this end a 'Schools Connect project' has been organised to link schools in Agen with primary schools in Llanelli. Three schools have now put together a box of Welsh goodies to be sent to Agen. We only have two schools in Agen so far to accept these. The postage cost is quite prohibitive so we are thinking to try to take them with us. We will contact Cecile at Paul Dangel school to see if she can be the third school able to accept a gift box.

The Ramblers are off to Agen on 22nd September. There are 19 in the group with a full programme including a boat trip and a visit to a mediaeval town on the side of a hill. They are normally very welcomed. There will be a formal reception and formal dinner on the last night. Eirwen is arranging a twmpath and a Welsh singalong. Eirwen presented us with a gift of a tea towel which she will also give to members of the Ramblers in Agen. On it is a collection of pictures from past years of rambling. Paolo asked Arfon if it could be displayed in the Mayor's Parlour.

We normally take a gift for the Mayor and for the senior members of the Twinning Association from our Twinning Association. We will need to think of something to take.

Fundraising - we have not been able to do any activities or apply for grants recently. The Town Council kindly gave us a grant of £1,000. It is our intention to be self sufficient so we hope this is the last time we have to ask for a grant.

The first activity we now have planned is a curry night on Wednesday 26th October 6.30pm in the Sultan. More details to follow on the cost of tickets etc. Raffle prizes will be needed - please donate prizes and anything we can auction.

Other fundraising ideas include a family fun day, disco or other event.

Paolo is in discussion with Llanelli Wanderers who have a mixed team with learning difficulties who want to go to Agen to play a match and then travel on to Spain. We discussed this with our contacts in Agen when we were there and they are happy to host them.

In our plan for next year is to look at a link with a school in Poland. Joanna will suggest some potential places to link with. We are not looking for a full formal twinning but can link a school (primary or secondary) in a town of similar size to us. We have many historical links and shared heritage with Poland and currently have a large population of Polish people in our community.

Finally, the Royal Navy has an arrangement with coastal towns regarding links with their ships. Llanelli has been linked with HMS Trenchant. This ship is now decommissioned and used as a training ship so we have requested to visit it. We have not heard back from them as yet. Jordan has agreed to enquire into this again.

Meeting closed 7pm.

**LLANELLI TOWN COUNCIL WORKING GROUP**

6<sup>th</sup> September 2022

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 the **Local Government and Elections (Wales) Act 2021** the **LLANELLI TOWN COUNCIL WORKING GROUP** of **LLANELLI TOWN COUNCIL** was held REMOTELY and at The Old Vicarage, Town Hall Square, Llanelli on Tuesday 6<sup>th</sup> September 2022 at 5.05pm.

**PRESENT:** Councillors L. Fenris (Vice-Chair, in the Chair), D. Ll. Darkin (Leader of the Town Council) S. Greaney and A.S.J. McPherson.

**OFFICERS IN ATTENDANCE:** A.L. Davies (Town Clerk).

**APOLOGIES:** Councillors S.A. Curry, J.R. Elliott

**26. To receive declarations of interest**

No declarations.

**27. Minutes of the Llanelli Town Working Group Meeting held on the 6<sup>th</sup> July 2022**

The Town Clerk presented the draft minutes of the Llanelli Town Working Group Meeting held on the 6<sup>th</sup> July 2022.

**RESOLVED** – that the minutes be noted.

**28. Update on the Community Renewal Fund Project**

**1. CRF Project Steering Group held on the 7<sup>th</sup> July 2022**

The Town Clerk presented the draft minutes of the Community Renewal Fund Steering Group Meeting held on the 7<sup>th</sup> July 2022.

**RESOLVED** – that the minutes be noted.

**2. Extension of the Project**

The Town Clerk informed the Working Group that the County Council had submitted their Local Investment Plan as part of the SW Regional Investment Plan to the UK Government. It was anticipated that confirmation of whether this had been approved would be given in the coming weeks. From there project funding proposals would be sought. It was not anticipated that these could be approved until early in the new year.

A meeting had therefore been held between Llanelli BID and the Carmarthenshire County Council Team (with the Town Clerk in attendance) to look at possible ways of continuing the AmbassadorElli and DeliverElli schemes in the meantime as the project was due to complete at the end of October 2022.

It had been agreed in principal that remaining funding within the scheme could be re-profiled to continue the AmbassadorElli and DeliverElli schemes until the project final deadline date of the 31<sup>st</sup> December 2022. Further bridging funding was also to be applied for through the Carmarthenshire County Council Targeted Finance Fund. It was therefore hoped that it would be possible to continue these strands of the project while the Shared Prosperity Fund arrangements were brought into place.

**RESOLVED** – that the update be noted.

### **3. Financial Reports**

The Town Clerk presented the August financial report prepared by Ymlaen Llanelli with expenditure to the total of £59,056.10 reported.

**RESOLVED** – that the reports be noted.

### **4. Ambassador and Delivery Project Update**

The Town Clerk presented the September update report prepared by Ymlaen Llanelli.

The Working Group discussed the work of the ambassadors and the related activities including noting the relatively poor and deteriorating outcomes of the recent PEEL Report into Dyfed Powys Police and:

**RESOLVED** – that the report be noted.

### **5. Transforming Tyisha Project Update**

The Town Clerk presented the September update report prepared by the Transforming Tyisha Team.

Updates were also received on the previously approved funded projects as follows:

- **Community Litter picking equipment** – purchases complete.
- **Community Gardening equipment** – some issues had been experienced in relation to approval of use of a specific supplier (the Range), it was anticipated this would be completed in the coming week.

- **Notice board for Anne Street Park** - installation costings were awaited. Confirmation will be provided when required for an agreed location.
- **Go-Girls Project – Ysgol Coedcae** – A meeting was to be held this week to discuss commencement of the project work.
- **Voices of Tyisha Project** – Work had commenced on the project.
- **School Environmental Workshops** – These were commencing in the next week.
- **Building Resilient communities training** - Dates are booked in for these sessions to commence.
- **ABCD Training** - A further session was arranged for the 13<sup>th</sup> September.

Further proposals for expenditure to be made from the Community Funding element were put forward as follows.

**RESOLVED** – that the report be noted and the Council Leader to put forward the following opinions on the proposed projects for funding:

#### **Community Seed Fund**

- Paddle Board Activities for young people – 3 sessions at £150.00 each
  - Cost £450.00 - The was supported by the Working Group, however possible contributions by the County Council will be raised.
- Bike Loan Scheme – 10 bikes
  - Cost £2,050.00 - It was agreed to request information on maintenance arrangements and whether the bikes retained by Actif Sir Gar could be used for the project.
- Mind over matter dip – 8 dry robes
  - Cost £320.00. This was not supported by the Working Group.
- Arts for Well-being – Tuition and classes for 8 people
  - Cost £4,496.00 - This was not supported by the Working Group.

#### **Community Incentive Fund**

- Independent Living Training for 15 young people
  - Cost £4,850.00 – This was supported in principal by the Working Group.
- Gym membership funding for 20 young people
  - Cost £2,508 – This was not supported by the Working Group.

#### **6. Publicity / Marketing / Website Update**

The Town Clerk noted that a meeting had taken place to look at possible improvements to the Love Llanelli site. Work had continued on the development with an updated link being provided to enable the translation of the content into Welsh.

**29. Next Meeting**

To be arranged prior to the next Project Steering Group meeting.  
Meeting closed 5.30pm

The Working Group noted the recent passing of former Councillor Jan Williams and paid tribute to her contribution to Llanelli as former Town Mayor and Town Council Leader.



## CRF Fund – Steering Group

7<sup>th</sup> July 2022 – 2pm

**Present:** Mandy Jenkins, Jade Evans (Ymlaen Llanelli / Llanelli BID), Lorena Alvarez (CCC - Transforming Tyisha Steering Group), Laura Aitchison (Transforming Tyisha Steering Group), Cllr David Darkin (Leader, Llanelli Town Council), Arfon Davies, Delyth Jones (Llanelli Town Council), Jonathan Fearn (Head of Housing Property and Strategic Projects – CCC) and Paul White (CCC – Markets).

**Apologies:** Huw Parsons and Sarah Owen (CCC – Tourism and Marketing).

### 1. Welcome and introductions

MJ welcomed everyone to the meeting.

### 2. Minutes of Steering Group – 16<sup>th</sup> June 2022

The draft minutes of the Steering Group held on the 16<sup>th</sup> June 2022 were approved.

### 3. Extension of the project

JF provided some background information in relation to the Carmarthenshire County Council

Levelling Up Fund application. An application was being developed to include:

- Llanelli Railway Station Improvements;
- Boulevard connection from station to cycle path and station road along with towards the Pentre Awel development;
- Town Centre Services Hub at Vaughan Street.

It was hoped by the Steering Group that the continuation of the project could be funded via the allocation made to the County Council from this bid. Further contact with the CCC Team will be awaited.

### 4. Finance Report

#### a) Expenditure and Audit Report

JE presented the June financial report for the project totalling £36,797.08 plus VAT. The report was considered and accepted.

JE presented the audit report for the period prepared by Charles and Company accountants.

#### b) Project budget reprofile

AD presented an update on the project budget profile as submitted to the CCC CRF Team.

### 5. Update Ambassadors / Delivery Project

MJ and JE gave an update on the work of the AmbassadorElli Project along with providing information of the activities undertaken. A general discussion was held on how the work was progressing.

DD noted the importance of finding a solution to enable the Ambassadors to be able to administer drug overdose antidotes. MJ noted that approval had now been given for this to be done as a last resort by the Ambassador team.

MJ and JE gave an update on the DeliverElli project, its activities and support to local businesses.

## **6. Transforming Tyisha Update – Feasibility Study**

MJ and JE noted their interest and left the meeting for this item.

L Alvarez provided an update on the Feasibility Study with additional consultation ongoing until the end of July.

## **7. Transforming Tyisha Update - Community activity and Community Reward scheme**

L Alvarez gave an update on the Community Activity scheme with proposals for project activity provided to the Steering Group as follows:

- Community Noticeboard for Upper Robinson Street Neighbourhood Watch
  - The cost being £974.20 was approved, however as the suggested location was to be asset transferred to the Town Council shortly, control over the unit would be retained by the Town Council.
- Gardening Equipment for Community Groups – cost suggested of £191.74
  - This was approved by the Steering Group.
- Litter Picking Equipment for Community Groups – cost suggested of £825.96
  - This was approved by the Steering Group.
- School environmental projects at two schools – cost of £2,000 per school
  - This was approved by the Steering Group and will be funded from the Training Budget.
- Additional Tranche of ABCD Training – cost £1,800
  - This was approved by the Steering Group and will be funded from the Training Budget.
- Voices of Tyisha Summer Pilot Project – cost £4,950
  - This was approved by the Steering Group.
- Coedcae Girls Project – September - October – cost £5,000
  - This was approved by the Steering Group.
- Proposal for payment towards cost of an individual's driving lessons (£1,000) was not approved at this stage with further information and additional suggestions to be provided to the next Steering Group.

## **8. Town Centre Legacy Project**

MJ and JE provided a proposal for a interactive lamppost project that would provide announcements and promotions across the town centre based on speakers attached to Town Centre lampposts. The overall cost for the 6 units would be around £20,000.

Following further discussion and consideration it was agreed in principal to take this proposal forward.

## **9. Project Publicity and Website**

AD confirmed that a date was awaited for a meeting with the website developer.

### **Next meeting**

Monthly meeting early September

# **ONE VOICE WALES**

**Minutes of the Larger Council's Meeting held remotely on Wednesday 20 April 2022 at  
10.30am**

## **PRESENT**

Councillor M. Cuddy - Penarth Town Council (Chair)  
Councillor Tony Konieczny – Abergavenny Town Council  
Helen Williams – Bargoed Town Council (Town Clerk)  
Sarah King – Caldicot Town Council (Town Clerk)  
Councillor Ken Lloyd – Carmarthen Town Council  
Councillor M. Williams – Coity Higher and St Brides Minor Community Council  
Councillor S. Ashley - Cwmbran Community Council  
Councillor M. Harriman - Gresford Community Council  
Councillor S. Meredudd - Llandrindod Wells Town Council  
Councillor Al Musaied – Neath Town Council  
Councillor R. Williams - Newtown and Llanllwchaiarn Town Council  
E. Humphreys Newtown and Llanllwchaiarn Town Council – Town Clerk  
Emma Boylan – Penarth Town Council (Town Clerk)  
Councillor S. Thomas – Pentyrch Community Council  
Aneurin John – Pontarddulais Town Council (Town Clerk)  
Councillor Marjorie Thomson - Vice Chair OVW  
Pete - PTC  
Z. Pritchard  
Howard Llewellyn

## **APOLOGIES FOR ABSENCE**

Sandra Rosser – Abergavenny Town Council – Town Clerk  
Emily Forbes – Barry Town Council – Chief Officer  
Councillor Freya Bletsoe – Bridgend Town Council  
Leanne Edwards – Bridgend Town Council – Town Clerk  
Sion Wyn Evans – Caernarfon Town Council – Town Clerk  
Councillor Clare Facey – Cwmbran Community Council  
Councillor Jackie Stokes – Fishguard and Goodwick Town Council  
Councillor Alan Buckfield – Haverfordwest Town Council  
Councillor Shahana Najmi JP – Llanelli Town Council  
Councillor Brian James – Llantwit Fardre Community Council  
Councillor Bryan Grew – Mold Town Council  
Ian Jones – Mold Town Council – Town Clerk  
Caitlin Williams and Paula Hartley – Monmouth Town Council – Town Clerks  
Councillor Glyn Morvan – Nantyglo and Blaina Town Council  
Councillor Mike Theodoulou – Pembrey and Burry Port Town Council  
Richard Gwinnell – Pontypool Community Council – Acting Clerk  
David Collins – Radyr and Morganstown Community Council – Clerk  
Councillor Tommy Smith – Tredegar Town Council  
Councillor Alyson Tippings – Tredegar Town Council

## **OFFICERS IN ATTENDANCE**

Lyn Cadwallader – Apologies for Absence  
Paul Egan – Deputy Chief Executive and Resources Manager

### **1. WELCOME.**

The Chair welcomed all members to the meeting.

### **2. DECLARATIONS OF INTEREST.**

There were none declared.

### 3. DECARBONISATION

The Chair welcomed Neville Rookes (Policy Officer, Environment, WLGA). The following key points were outlined in the presentation on decarbonisation:

- a) There was a need to respond to the Ministerial challenge of becoming a net zero Wales by 2030.
- b) The subject matter was a prominent agenda item on meetings of the Partnership Council which were chaired by the Minister for Finance and Local Government with representatives from public sector bodies in membership.
- c) The Partnership Council had established a Decarbonisation Strategy Panel which was tasked with considering matters relating to procurement, land use and buildings as well as transportability. The Panel had representation on a regional basis with nominated Chief Executives acting as a conduit for local authorities in their designated region. It was noted that Lyn Cadwallader was a member of the Panel. Its purpose was to establish a framework for delivering on the agenda which would be supported by various areas of work being commissioned. Examples of good practice would be collected for good practice sharing purposes.
- d) Recovery from COVID and addressing Brexit issues were key themes informing the work of the Panel.
- e) It was hoped that funding to support the work of the Panel would continue for a two-year period with an expectation that funding would continue for a longer term.
- f) The framework was being managed by WLGA with consultancies being engaged to support the process.
- g) Details of the consultancy firms appointed for the work were given it being noted that the work with the firms was based on a collaborative approach.
- h) A review of all decarbonisation plans of principal councils had been undertaken.
- i) The next four commissions to be established would cover procurement and Scope 3 emissions; land use; Low Carbon Infrastructure; and Leadership and Behaviour.

Neville agreed to e-mail his presentation to Paul Egan for circulation to members of the Committee.

In the discussion that followed a number of points were raised:

- One member requested guidance as to how local councils could become involved in relation to decarbonisation factors relating to buildings and supplies as well as how to influence community behaviour. Neville explained that relevant guidance was available on the WLGA site which was an open website.
- It was pointed out that there was limited representation from the sector on PSBs and it was considered vitally important that PSBs involved councils in the roll out of decarbonisation measures noting that community councillors had the time and energy to assist with implementation. Neville agreed that the sector had a role in disseminating information and influencing behaviour at the local level. He expected principal councils to liaise with councils in their respective areas with the focus being on collective collaborative approaches. It was suggested that implementation should be based on bite sized actions designed to encourage engagement and support. It was vital that local people had a good understanding of their individual roles.
- The overriding principle applying to procurement was supported but currently purchasing decisions were heavily influenced by financial regulations that tended to focus on opting for the lowest cost product. Neville agreed that purchasing decisions were traditionally based on quality and price but that this approach was under review which would require contract specifications to contain a section on carbon issues and travelling distances. It was important to shift behaviour so that carbon issues were equally if not more important than other factors. This would be a gradual process.
- The question was asked as to whether WLGA would be offering training sessions. Neville explained that information was available in packages and that Lyn Cadwallader would know what was available which could be tailored for sharing with the sector.

The Chair thanked Neville for his excellent presentation.

### 4. MINUTES OF THE MEETING HELD ON 16 FEBRUARY 2022

**RESOLVED** that: The minutes be approved as a correct record.

## 5. MATTERS ARISING FROM THE MINUTES

Minute 5.5 – No contact had yet been received from the Welsh Government about the commencement of the cyber security training. Paul Egan would progress a response.

Minute 6(b) – The web-link provided by Newtown and Llanllwchaiarn Town Council in relation to the video encouraging people to stand for election would be circulated to members of the Committee.

Minute 8 – A decision was required as to whether the conference would be held on a physical or remote basis.

## 6. SHARING OF BEST PRACTICE

a) **Newtown and Llanllwchaiarn Town Council** – The Council was looking to start up a new Town Partnership and currently was assessing the level of support for such a venture. This might usefully be a subject to be included on the agenda for the Innovative Practice Conference and any guidance from One Voice Wales in this regard would be welcomed.

d) **Llandrindod Wells Town Council** – A number of initiatives were being pursued in relation to the history of the town. One of the initiatives related to the use of the ‘eye well’ that was considered to be beneficial for cleaning of eyes. The Council would be working in partnership with other organisations in relation to restoring and improving the ‘eye well.’

d) **Abergavenny Town Council** – It was suggested that the general power of competence was needed to support the funding of town partnerships. The power of well-being which would now be repealed would have restricted expenditure to the S137 limit. Paul Egan explained that if the power of well-being had been relied upon to support the partnership this could continue after the repeal of the legislation for so long as the partnership continued in its current form.

e) **Neath Town Council** – The Town Council would be donating a tree to every school in the town in order to improve the environment and reduce carbon emissions. This would form part of the Council’s celebration of the Queen’s 75<sup>th</sup> Jubilee Anniversary. Other Councils were encouraged to adopt a similar approach.

## 7. SAVE A LIFE CYMRU (SALC) COORDINATOR

Phil Hill had recently commenced in post and he had circulated a letter of introduction to all Councils. His role would cover:

- Supporting councils with regard to the current CPR training and defibrillation resource
- Working in collaboration with SALC to develop a local strategic plan to ensure all defibrillators in the area were available 24/7, rescue ready and registered with the National Defibrillator Network
- To identify and write up case studies for the benefit of councils
- Maximise the involvement of councils in initiatives to improve the chance of survival of individuals experiencing an out of hospital cardiac arrest
- Support councils to create a cultural change within local communities such that the public understand the need to help anyone experiencing a cardiac arrest
- Support councils to identify all defibrillators in the community to ensure that each has a named guardian and is registered with the Welsh Ambulance Services Trust
- Motivating and empowering councils to get involved in promoting CPR activities and direct people to relevant training and services
- Sharing information and signposting individuals and groups to SALC partners for training in CPR.

The post was based in the NHS but was seconded to OVW for a period of 2 years.

In the discussion that followed, it was noted that there were many defibrillators in places like shopping centres that were not available on a 24/7 basis and there was a need for more of a strategic approach to ensure that they were located in the most appropriate places. An

effective procurement approach was also needed with guidance on maintenance requirements. A kite marking system was suggested supported by guidance on maintenance contracts. Paul Egan would refer these suggestions to Phil Hill for consideration. Above all, there was an uppermost need to ensure a greater proportion of people survived after experiencing out of hospital cardiac arrests.

## **8. LOCAL PLACES FOR NATURE – UPDATE**

It was reported that Rachel Carter had been busy visiting councils, conducting site visits and chatting with Clerks and officers across the Northern counties during March and there were many exciting prospective projects across the region that had the potential to be successfully funded either through Keep Wales Tidy or The Heritage fund. 3 councils had recently been successful in obtaining funding for their large LPfN projects including: -

Pontypridd TC - Meadow Street Garden which was successfully launched in March and has received over £90k to remove Japanese knotweed and create a community growing garden, wildlife trail, native fruit orchard, wildflower meadow and pond area for the local community.

Betws CC – Betws park had been awarded over £80k in grant funds to transform an old tennis courts and mown grass areas into a wildflower meadow, wildlife trail, woodland walk and learning area.

A Monmouthshire Community council had also been successful in obtaining funding for a community woodland.

Many councils had been successful in receiving Keep Wales tidy packages and these had nearly all been completed.

Pethau bychain the OVW green forum continues to grow and is open to any councillor, Clerk or employee of a C&TC across Wales.

The LPfN scheme for 2022/2023 would soon be relaunched and there were a few small changes, including the introduction of an Orchard development package from KWT and a more stringent application process which will now include a site visit and input from partners such as the Wildlife Trust and Social farms & gardens.

There would be a big emphasis on creating 1000 community growing gardens this year and of course more tree planting including working with the ‘My Tree, Our Forest’ scheme being run by Coed Cadw. Rachel would be working alongside the LNPs to promote changes to mowing practices to increase pollinator habitats and create wildlife corridors across Wales.

If any councils would like to discuss potential projects and find out more about the opportunities for funding, please contact Rachel on: [rcarter@onevoicewales.wales](mailto:rcarter@onevoicewales.wales)

A question was asked to whether details of the successful projects could be shared with Councils. Paul Egan would ask her to examine the request.

## **9. SELF-EVALUATION TOOLKIT**

Paul Egan gave a brief summary of the outcome of the pilot of 67 councils as well as the feedback obtained from the focus groups. The next step in the process was for the comments made by the pilot councils to be considered in depth and suitable modifications made to the toolkit. A communications strategy would now be devised as well as the possible provision of training. It was stressed that the toolkit should be used by the Council with the Clerk and it was hoped that use of the toolkit would result in a greater level of effectiveness and compliance within councils. The response from the pilot councils was very positive.

In the discussion that followed a number of points were made:

a) It was noted that there was no direct alignment with the general power of competence it being pointed out that there was a growing number of qualified Clerks but the biggest issue for the sector would be the number of councils who were able to satisfy the criteria relating to 2/3 of their members being elected.

b) Issues were raised about the local democratic process as it related to the forthcoming elections with clear evidence of a democratic deficit. Reasons why this might be the case were considered to be:

- More complex nomination process noting that Electoral Services Teams offered a checking service
- The remuneration arrangements for community and town councillors were grossly inadequate and did not equate with the time spent by members on council business. It was considered that democracy needed to be valued and that training of members should be mandatory
- It might be necessary for OVW to work closely with WCVA to develop approaches designed to encourage more local people to stand for election
- There was a need to build in ‘democracy and citizen engagement’ into the school curriculum especially having regard to 16- and 17-year-olds having voting rights
- Need for a digital interactive nomination form to submit nominations – including an automatic checking device to save the time of Electoral Services team in checking forms and to save time on the part of the candidates
- The time limit for submission of nominations should be based on the log in time as varying broadband strength can delay submission.

**RESOLVED** that: The important issue of the democratic deficit be referred to the next meeting of the NEC for consideration.

## **10. LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021 – ANNUAL REPORTS AND TRAINING PLANS.**

The Committee was informed that the statutory guidance relating to these key matters would be published by the Welsh Government after the elections. It was explained that Annual Reports would need to be prepared each year as soon as reasonably practicable after the end of each financial year with the first Training Plan to be ready and published by 5 November 2022.

OVW and SLCC were planning to provide councils with a template for their training plans but a template would not be prepared for annual reports. Examples of annual reports produced by councils would be shared with the sector. The training plan template should be available for circulation by the end of July 2022.

A number of comments were made as follows:

- a) Abergavenny Town Council, Newtown and Llanllwchaiarn, Penarth and Barry Town Councils had their annual reports available on their respective websites.
- b) The question was asked as to whether there would be training available to Councillors on all aspects of the new Act – Paul Egan would give this some consideration.
- c) Training in relation to planning matters was available from Planning Aid Wales.

## **11. ENVIRONMENT (WALES) ACT 2016 – SECTION 6 DUTY**

The guidance on the preparation of Biodiversity plans was included with the agenda. It was pointed out that councils were required to prepare a new plan in 2022.

## **12. TRAINING AND CONSULTANCY**

Paul Egan informed the Group that the training webinar programme had been reasonably well supported in 2021/22. He advised members that the Welsh Government would in 2022/23 be funding 2 free places on each of the following core webinar modules: -

Council as an Employer  
Understanding the Law

He encouraged councils to take up these free places. He also reminded members that the bursary scheme in 2022/23 would again apply to councils with an annual budgeted spend of less than £100k to receive funding of 50% of the cost of courses up to a maximum of £100.

It was anticipated that demand for training would increase following the elections and in anticipation of heightened demand OVW had recruited an additional 5 training associates. They were all serving Clerks with the CiLCA qualification. Requests were currently being received for bespoke training webinars on the subject of induction and Code of Conduct. The Vale of Glamorgan Council was funding OVW to provide free Code of Conduct training for community and town councillors in its area. WLGA had agreed to signpost their member councils to the OVW training webinar programme. Conwy CBC had commissioned OVW to provide training for local councillors in 12 of the webinar modules which they would fund by way of an external grant. The Committee was advised that a training needs survey would be circulated to Clerks after the election and councils were asked to prioritise completion of the survey.

On the consultancy front, OVW continued to undertake projects relating to HR investigations, provision of employment policies, recruitment of Clerks and Deputies, health and safety as well as business planning and community engagement. OVW would be looking to recruit additional associate consultants to manage the increasing workload.

Paul Egan advised the Committee of the growing difficulty in recruiting to Clerk and Deputy roles. He put this down to a range of factors such as the impact of COVID on people's lives and the growing demands of such roles.

Paul Egan agreed to put in the next e-bulletin details of principal councils who were providing funding support in relation to the provision of OVW training. It was noted how the duties of Clerks had been increasing on a sustained basis and the need to retain good Clerks and 'grow your own' from within the council was recognised.

### **13. POLICY MATTERS**

The following update was received from the Deputy Chief Executive:

- Taxable treatment of payments to councillors – It was hoped that the Welsh Government would gain the agreement of HMRC to the basic payment of £150 becoming free of any taxable liability. The signs were promising and it was also possible that in addition to this payment an additional tax-free payment of £52 would be agreed for incidental expenses. It was clear however that the taxation of carer expenses would not be considered by the HMRC for tax free status. One member considered that it could be likened to tax free Forces payments and that this could be used as a basis for negotiation with the HMRC. Paul Egan agreed to refer this suggestion to the WG official who was dealing with the matter.
- OVW and WLGA Joint Working Party

A recent meeting had been held with WLGA being represented at officer level. It was agreed at the meeting to resume joint discussions in relation to the following matters:

- Place Making



- Digitalisation
- COVID recovery
- Representation on Public Service Boards
- Green Infrastructure
- Decarbonisation

It was hoped that the relevant leaders of principal councils would participate in these discussions and this would demonstrate a genuine interest in working in partnership with the local council sector.

It was agreed at the meeting to resume discussions in relation to outstanding matters concerning the independent local council review recommendations. The Chief Executive had expressed some doubt about the commitment of the WLGA and principal councils to work more closely with the local council sector. This would be better assessed following the experience of future dialogue. It was noted that the Pembrokeshire Project Officer was working jointly with local councils in the county, with the County Council and the third sector and if successful it might be possible to make a case for the roll-out of a similar project throughout Wales.

○ Ministerial Towns Action Group

The Group had been formed about 21 months ago and was now chaired by Lee Waters MS (Deputy Minister). Since becoming the Chair the focus of the meeting had changed and a wider view was being taken of those organisations that become involved in town regeneration. The Chief Executive had been appointed to serve on a sub-group focussing on place-planning. It was acknowledged that the Group was mainly focussed on the role of principal councils but he would continue to lobby for a Town Council partnership forum with these Councils taking a lead role in working with partners. The Deputy Minister appeared not to be supportive of this approach although there was support in the sub-group for the approach and he had been requested to collate case studies to demonstrate the crucial role of Town Councils. Accordingly, he had asked Town Councils to share details with him.

It was noted that a report from Audit Wales supported the role of Town Councils in relation to town centre regeneration and that it had observer status on the sub-group.

○ Digital Delivery Manager

Prior to the end of 2021 the Welsh Government had committed to funding a new post to be hosted by OVW. A job advertisement had been published but in view of the relatively low salary for a post of this nature and the limited employee benefits no applications were received. A revised funding option was discussed and a proposal was submitted to the Welsh Government for consideration. The position of the Welsh Government had subsequently changed and it had been decided to undertake an eight-week assessment as to whether the post was needed. The Chair and the Chief Executive would try to arrange a meeting with the Minister to express their disappointment about the revised approach which was contrary to what had been communicated to the sector. It was emphasised that the support for digitalisation was essential to address the multi-location meeting survey results and the need for OVW to improve its website. Funding agreed by the WG for enhancing the OVW website in 2019/20 had been deferred on the basis that it would be beneficial to await the appointment of this critical post.

- Pembrokeshire Project Officer

The Chief Executive was pleased to report that Emyr John had commenced post on 1<sup>st</sup> January 2022. He had already undertaken some sterling work in getting other bodies to understand the role and function of local councils in the county area. He had also been promoting the democratic process as well as the need for councillors to have digital training. The County Council and third sector bodies were very supportive of the role.

#### **14. COMMUNICATIONS**

No matters were raised.

#### **15. FINANCE MATTERS**

Paul Egan explained the reasons why many councils had not yet received their audit opinions for 2020/21. This was due to the fact that Audit Wales had been required to complete a large number of audits relating to the 2019/20 audit round. It could take some time before the backlog of audit work was completed. It was noted that the 1 in 3-year transaction audit testing would commence in the 2021/22 audit round.

#### **16. GUEST PRESENTERS FOR FUTURE MEETINGS**

The following suggestions were noted:

- a) Local Places for Nature
- b) SALC

Both presentations to be made to the next meeting.

## **17. ARRANGEMENTS FOR FUTURE MEETINGS**

The survey results had been circulated with the agenda it being noted that the outcome was somewhat inconclusive. It was acknowledged that an urgent decision was required in relation to the Innovative Practice Conference.

In the discussion that took place it was noted that the possibility of organising the Conference on a multi-location basis could be problematic as OVW did not have any control over the facilities available at the chosen venue. Support for a remote conference could be justified on the basis of reducing carbon emissions and cost savings. It was suggested that if the Conference was held online with an alternative product to Starleaf being preferred.

It was agreed that the Strategic Coordination Committee should make the decision on the Conference and the arrangement for future ordinary meetings. Factors to take into account would be:

- a) The arrangements for ventilation at any physical venues.
- b) Cost factors.
- c) The current high level of COVID infections.
- d) Arrangements for Welsh Language translation.
- e) Carbon emission factors.

## **18. MATTERS TO BE REFERRED TO THE NEC**

- a) Recruitment of Clerks.
- b) The democratic deficit.

## **19. CORRESPONDENCE**

No matters were raised.

## **20. NEXT MEETING**

12 October 2022 at 10.30am.

## **21. MOTION OF SUPPORT**

Councillor Ken Lloyd (Carmarthen TC) would not be standing for re-election. He had really enjoyed his involvement in the work of OVW since its inception and considered that the organisation was in good standing for the future.


Signed....., 2022  
Chair

## Llanelli Task Force Sub Working Group

DATE: 25<sup>th</sup> Feb 2022 Time: 09:00am Venue: Microsoft Teams

**Present:** Tessa Peregrine [CCC Economic Development Area Manager]; C Rachel Brook [TRI Project Monitoring Assistant]; Stuart Walters [CCC Economic Development Manager]; Alex Morgan [CCC Economic Development Coordinator ]; Lesley Richards [BID]; Nick Griffiths [CCC Highways]; Ian Llewelyn [CCC Forward Planning Manager]; Ben Ashton [Dyfed Powys Police]; Richard Waters [CCC Highways]; Allison Thomas-David [CCC Press and Comms Officer]; Cllr John Jenkins; Gary Jones [Llanelli Town Council]; Steffan Warren [DDAS]; Paul Thomas [Assistant Manager, DDAS]; Gareth Power [CCC Leisure]; Andrew Stephens [Chamber of Commerce]; Alun Littlejohns [St Elli Centre]; Carl Daniels [CCC Sport + Leisure Manager]; Delyth Jones [Llanelli Town Council]; Mandy Jenkins [BID Manager]; Amy Wakefield [CCC Employment Coordinator]; Gary Baxter [Grounds and Cleansing Manager].

**Apologies:** Councillor Emlyn Dole; Steffan Jenkins [CCC Economic Development Area Manager]; Chief Inspector Shaun Bowen [Dyfed Powys Police]; Jane Davies [Senior Cultural Service Manager]; Stephen Pilliner [CCC Head of Transportation and Highways]; Paul Morris [CCC Environmental Enforcement Officer]; Jonathan Morgan [Housing Services Manager South]; Darren Rees [Llanelli Rural Council]; Laura J Morris [CCC Senior Press Officer]; PC Aled Davies [Dyfed Powys Police]; Mark Galbraith [Llanelli Rural Council]; Ian Jones [Head of Leisure]; Jason Jones [CCC Property & Major Projects Manager]; Emyr Jones [CCC Licencing Lead]; Sian Roberts [DDAS]; Sharon Casey [CCC Leisure; Theatres Development Manager]; Richard V Evans [CCC Property]; David Darkin [Chamber of Trade];

Agenda Topics	Key points	Action
<b>Welcome and Introductions</b>	Stuart Walters (Chair) welcomed all attendees.	
<b>Minutes of the last meeting</b>	All agreed minutes were an accurate account of meeting.	
<b>Actions from the last meeting</b>	<ul style="list-style-type: none"> <li>• TP to circulate link to Town Centre Masterplans Consultation - <b>Complete</b></li> <li>• LR requested that the camera to be turned to point at Church on Bridge Street. BA to discuss internally with DPP - <b>Ongoing</b></li> <li>• Any business that members think may be interested in the Pop-up shop initiative for December to be forwarded to TP- <b>Complete</b></li> </ul>	<p><b>TP</b></p> <p><b>LR</b></p> <p><b>ALL</b></p>
<b>Project Updates</b>	<p>Please see schedule attached with updates on each of the projects –</p> <div style="text-align: center;">                       Task%20Force%20P                      roject%20Schedule9                 </div>	

## Llanelli Task Force Sub Working Group

DATE: 25<sup>th</sup> Feb 2022    Time: 09:00am    Venue: Microsoft Teams

<b>Any Other Business</b>	<ul style="list-style-type: none"> <li>• LR highlighted issues of increased rubbish within the town centre and surrounding areas- specifically around Raffles Nightclub.</li> <li>• Approval has been received to fit a defibrator on the front of Nationwide.</li> <li>• LR updated the group that she had been in contact with Boots requesting that appointments are staggered, and ID to be requested prior to needle boxes being handed out. To update in future.</li> </ul>	
<b>Key actions from this meeting</b>	<ul style="list-style-type: none"> <li>• GB and LR to undertake a walkthrough of town centre regarding increase rubbish.</li> <li>• <u>Sub group</u> to be organised in relation to issues with guttering on properties causing cleansing issues.</li> <li>• TP to circulate link to pop-up shop application.</li> </ul>	<p><b>GB / LR</b></p> <p><b>GB</b></p> <p><b>TP</b></p>
<b>Ongoing Actions</b>	<ul style="list-style-type: none"> <li>➢ Any positive news articles for Llanelli Town Centre are to be reported to AD/LJM to be able to create press releases – <b>ongoing</b></li> <li>➢ TP to notify group when funding is to be released – <b>ongoing</b></li> <li>➢ RW to look at possible changes to bollard located around the town centre specifically Market Street - <b>Complete</b></li> <li>➢ TP, RW, GB and SJ to meet to discuss bollard options and whether funding could be sourced. TP to organise- <b>Complete</b></li> </ul>	<p>ALL</p> <p>TP</p> <p>TP</p> <p>RW</p> <p>TP</p>
<b>Date of next meetings</b>	<p>Llanelli Town Centre Task Force Meetings –</p> <ul style="list-style-type: none"> <li>• 15<sup>th</sup> March 2022 @ 9am. Microsoft Teams.</li> </ul>	